

# Affidavit of Service

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## FORM 22 Family Law Rules ~ r. 4.14(2)

Please type or print clearly and mark [X] all boxes that apply. Attach extra pages if you need more space to answer any question/s.

Filed in:

Family Division of the High Court

Family Division of the Magistrates' Court

Filed on behalf of:

(name of party)

### Court Use Only

Filed at

Filed on

## Part A About the server

1. Particulars of the person who served the documents

Full name (including father's name ("f/n"), if necessary for identification; surname (if any) underlined)

Address

## Part B About the person and documents served

2. Particulars of the person served

Full name (including father's name ("f/n"), if necessary for identification; surname (if any) underlined)

Address

3. What documents were served? Mark [X] all boxes that apply

Application for Dissolution of Marriage (Form 1)

Application for Final Orders (Form 9)

Application (Form 12)

Financial Statement (Form 19)

Application for Maintenance or Contribution (Form 5)

Application (Contempt) (Form 7)

Copy of affidavit of (full name) \_\_\_\_\_ sworn/affirmed on / /

Other (Give details) \_\_\_\_\_

**Part C About how service was carried out**

4. How were the documents served?

**By hand** GO TO PART D

**By post** GO TO PART E

**Part D Service by hand**

5. I swear\* / affirm\* that *(strike out whatever does not apply)*:

- The facts set out in Items 1-4 are true
- I served the documents listed in Item 3 by handing them to the person named in Item 2 on / / at AM/PM at (place).
- I attempted to hand the documents listed in Item 3 to the person named in Item 2 on / / at AM/PM at (place). The person refused to accept them. I put them down and left them in the presence of the person and told the person what the documents were.
- I am able to identify the person served because:
  - I know the person
  - The person is shown in the attached photograph
  - I saw the person sign the Acknowledgment of Service (Form 21) attached
  - I had the following conversation with the person at the time of service *(Set out the conversation relating to the person's identity)*:

**Part E Service by post**

6. I swear\* / affirm\* that *(strike out whatever does not apply)*:

- The facts set out in Items 1-4 are true.
- I served the documents listed in Item 3 by posting them at (place of posting) on / / (date of posting) to the person named in Item 2 at the following address:
- I recognise the signature on the attached Acknowledgment of Service (Form 21) as that of (name of person served) because I have seen that person's signature on previous occasions.

**Part F Signature of server**

**PLEASE DO NOT SIGN UNTIL YOU ARE WITH A PERSON WHO IS LEGALLY ABLE TO WITNESS YOUR SIGNATURE**

Signature of person serving documents	Place	Date / /
Before me <i>(signature of witness)</i>	Full name of witness <i>(please print)</i>	

Justice of the Peace

Notary public

Lawyer/Commissioner for Oaths