

**COMPLAINTS NOTICE**  
(Section 14)

**Instructions to Complainants**

*Under section 14 of the Domestic Violence Decree 2009, a police officer must make an application for a domestic violence restraining order ("DVRO") for the protection of a person who is or may become a victim of domestic violence in the following cases:*

- (a) *where a person is charged with a domestic violence offence; or*
- (b) *where the police officer believes or suspects that a domestic violence offence has recently been committed, is being committed, is imminent or is likely to be committed, and the victims safety or wellbeing is at risk.*

*However, this obligation **does not apply** if the police officer is aware that an application for a DVRO has already been commenced; or if in the special circumstances of the case, a decision has been made by the police officer that there are good reasons why an application should not be made.*

*Under this section, if the police officer decides not to make an application, then he must make a written record of the decision and the reasons for the decision, and immediately provide a copy of this written record, together with this Complaints Notice attached to each person for whose protection a DVRO would otherwise have been sought.*

*By this Complaints Notice, you may make a complaint about the delay by a police officer in applying for a DVRO or a decision by a police officer not to apply for a DVRO.*

**TO:**

- (a) **THE COMMISSIONER OF POLICE**
- (b) **THE POLICE COMPLAINTS DIVISION**
- (c) **PRESIDING JUDICIAL OFFICER HAVING JURISDICTION**
- (d) **THE CHIEF REGISTRAR**

**Complainant's Details:**

Name of Complainant: .....

Date of Birth: .....

Gender: .....

Address: .....

Telephone Number: .....

**Details of The Police Officer Against Whom Complaint Made:**

Full Name: .....

Rank: .....

Station: .....

Registered Number: .....

**Nature and Details of the Complaint:** *(include details of when an application for a DVRO was made, and the reasons given by the police officer for not applying for a DVRO)*

I hereby request that appropriate investigations and action, as authorised by law, be taken against the afore-mentioned police officer.

**Declaration**

I, ....., do solemnly and sincerely declare that the information set out in this notice is true and correct to the best of my knowledge and belief.

AND I make this solemn declaration believing the same to be true and by virtue of the Statutory Declarations Act.

Declared at ..... this ]  
 ..... day of .....2... before ]  
 me and I certify that the declaration ]  
 was read over in the ..... ]  
 language to the declarant who ]  
 appeared fully to understand the ] .....  
 meaning thereof: ] *(signature of the Applicant)*

.....  
*(Witness's signature, name and nature of office held)*