

Personal Information and Accountability Form
Judicial Department

Notes for completion:

- A. To be completed by every member of the Department.
- B. Use extra paper if necessary for complete answers.
- C. The provision of false information may render your appointment subject to revocation.
- D. If your details change, you should write in and inform Human Resources Section at Chief Registrar's office.

- 1. EDP No.
- 2. Surname:
- 3. Forenames:
- 4. Residential Address:
- 5. Postal Address:
- 6. Residential Tel. No.:
- 7. Mobile Tel. No.:
- 8. Email address:
- 9. Date of Birth:
- 10. Passports held
Country: No.:
Country: No.:
- 11. Next of kin: Tel.:
- 12. Marital Status: Single Married Divorced
- 13. Children: Date of Birth:
1.
2.
3.
4.

21. Declaration:

List your relatives presently working in Judicial Department, giving their full names, relationship to you, position held, and at which court centre. List both blood relatives and relatives by marriage.

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Date:

Signed:

To be countersigned by receiving member of Judicial Department
(Post processing unit or other)

Name _____

Position _____

Signature _____

Date _____

Certified true copies of relevant documents need to be lodged with Department:

1. Passport size photo.
2. Current pay slip.
3. FNPF ID card (with photo).
4. Driving Licence.
5. Birth certificate.
6. Marriage certificate.
7. Full passport(s) including blank pages.
8. School qualifications attained

OR

Institute, College, University, Certificates, Diplomas, or Degrees awarded

OR

Professional Certificates, Admission etc.